### State of California ~ Department of Justice

## OFFICE of the ATTORNEY GENERAL KAMALA D. HARRIS



# Position Announcement Division of Recidivism Reduction & Re-Entry Office Internship

#### **ABOUT THE OFFICE**

California Attorney General Kamala D. Harris is California's top law enforcement officer and heads the California Department of Justice, which employs over 4,000 people. The Attorney General represents the people of California in civil and criminal matters before trial courts, appellate courts and the supreme courts of California and the United States.

#### **ABOUT THE POSITION**

This position is an opportunity to gain a wide variety of knowledge in criminal justice policy, legislation, and grant funding. Under the direction of the Deputy Director of Programs for the Division of Recidivism Reduction and Re-Entry, the intern will assist with program development, program outreach, conduct legislative research and perform special projects. This position will include public policy and legal research, with an emphasis on realignment and recidivism. The intern must exercise a high degree of initiative, discretion/confidentiality, independence, reliability, dependability, good judgment and flexibility in performing a wide variety of duties.

The position will be based out of the AG's San Francisco office located at 455 Golden Gate Ave., San Francisco 94102. This position is unpaid, and interns will be responsible for their own transportation and will need to dedicate at least 20 hours a week during the school year or 40 hours during the summer.

#### **DESIRABLE QUALIFICATIONS:**

Legal interns should have strong written and verbal skills, a strong interest in public policy and enjoy a fast-paced environment working independently or with a team. We will accept applications from second or third-year law students (or, for summer positions, students finishing their first year), as well as law school graduates willing to volunteer their services.

#### **APPLY NOW**

To apply, please submit a submit a letter of interest and resume to Magdalena Campos at <a href="Magdalena.Campos@doj.ca.gov">Magdalena.Campos@doj.ca.gov</a>. Please include preferred start date, work schedule, and preferred end date.